

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 24, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor (arrived at 10:22 a.m.)
Lisa Wardley	Councillor (via teleconference)

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services & Operations
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning and Development
Alison Kilpatrick	Director of Corporate Services
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on April 24, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:11 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 13-04-251 MOVED by Councillor Braun

That the agenda be approved with the following addition:

11. d) Municipal Reserve

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the April 9, 2013 Regular Council Meeting

MOTION 13-04-252

MOVED by Councillor Flett

That the minutes of the April 9, 2013 Regular Council meeting be adopted as presented.

CARRIED

**3. b) Minutes of the April 12, 2013 Special Council
Budget Meeting**

MOTION 13-04-253

MOVED by Councillor D. Driedger

That the minutes of the April 12, 2013 Special Council budget meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

**5. a) Municipal Planning Commission Meeting Minutes
– March 28, 2013**

MOTION 13-04-254

MOVED by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of March 28, 2013 be received for information.

CARRIED

TENDERS:

6. a) None

PUBLIC HEARINGS:

7. a) None

**COMMUNITY
SERVICES:**

**8. a) Bylaw 893-13 – Hamlet Residential Waste
Collection**

MOTION 13-04-255

MOVED by Councillor Wardley

That first reading be given to Bylaw 893-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

MOTION 13-04-256

MOVED by Councillor Braun

That second reading be given to Bylaw 893-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

MOTION 13-04-257

Requires Unanimous

MOVED by Councillor Derksen

That consideration be given to proceed to third reading of Bylaw 893-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 13-04-258

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 893-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

8. b) Policy COM001 Parks Caretaker Bonus Policy

Councillor Jorgensen arrived at 10:22 a.m.

MOTION 13-04-259

MOVED by Councillor Braun

That Policy COM001 Parks Caretakers Bonus Policy be approved as presented and that administration proceeds with implementation for the 2013 season.

CARRIED

**ENVIRONMENTAL
SERVICES:**

9. a) None

OPERATIONS:

10. a) None

**PLANNING &
DEVELOPMENT:**

11. a) Area Structure Plans

MOTION 13-04-260

MOVED by Councillor J. Driedger

That the Area Structure Plans be tabled to after the delegation presentation.

CARRIED

**11. b) Development Permit 69-DP-13 Simon Driedger
(Shop-Farm in "A") (La Crete)**

The Reeve asked Councillor J. Driedger if he was in conflict of interest as the Developer is Councillor J. Driedger's son. Councillor J. Driedger did not declare himself in conflict at this time.

Following the discussion, Councillor J. Driedger declared himself in conflict and abstained from the vote.

MOTION 13-04-261

MOVED by Deputy Reeve Sarapuk

That Development Permit 69-DP-13 on SW 14-106-14-W5M in the name of Simon Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void.

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. An Approved Roadside Development Permit is required from Alberta Transportation. All conditions and requirements by Alberta Transportation shall be met to their specifications and standards prior to commencement of development. (Contact Alberta Transportation at 1-780-624-6280).
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. The Shop - Farm is approved for agricultural purposes only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Shop - Farm for commercial or

industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.

5. The Shop – Farm shall not be used as a dwelling.
6. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

11. c) Development Statistics Report 2013 January to March 2011 to 2013 Comparison

MOTION 13-04-262

MOVED by Councillor Derksen

That the development statistics report 2013 January to March comparisons be received for information.

CARRIED

11. d) Municipal Reserve (ADDITION)

MOTION 13-04-263

MOVED by Councillor Derksen

That administration be instructed to further research Municipal Reserve and bring it back to Council.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES:**

12. a) 2013 Operating and Capital Budget

MOTION 13-04-264

Requires 2/3

MOVED by Councillor J. Driedger

That the 2013 budget inclusive of school and seniors requisitions be approved as presented.

CARRIED

Reeve Neufeld recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:30 a.m.

12. b) Bylaw 892-13 Tax Rate Bylaw

Reeve Neufeld recessed the meeting at 11:37 a.m. and reconvened the meeting at 11:43 a.m.

MOTION 13-04-265

Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 892-13 being the 2013 Tax Rate bylaw for Mackenzie County as amended to change the 2013 municipal tax rate to the 2012 combined rate.

CARRIED

MOTION 13-04-266

Requires 2/3

MOVED by Councillor Wardley

That Bylaw 892-13 being the 2013 Tax Rate bylaw be amended to include a minimum tax rate of \$20.00 per farmland tax roll.

CARRIED

MOTION 13-04-267

Requires 2/3

MOVED by Councillor J. Driedger

That second reading be given to Bylaw 892-13 being the 2013

Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 13-04-268

Requires Unanimous

MOVED by Councillor Derksen

That consideration be given to go to third reading of Bylaw 892-13 being the 2013 Tax Rate bylaw for Mackenzie County.

DEFEATED

Reeve Neufeld recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:56 p.m.

MOTION 13-04-269

Requires 2/3

MOVED by Councillor Jorgensen

That Council reconsider Motion 13-04-268 at this meeting.

CARRIED

MOTION 13-04-270

Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 892-13 being the 2013 Tax Rate bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 13-04-271

Requires 2/3

MOVED by Councillor Jorgensen

That Bylaw 892-13 being the 2013 Tax Rate bylaw be amended to remove the minimum tax rate of \$20.00 per farmland tax roll.

CARRIED

MOTION 13-04-272

Requires 2/3

MOVED by Councillor J. Driedger

That third reading be given to Bylaw 892-13 being the 2013 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 13-04-273

MOVED by Councillor Wardley

That administration investigate the farmland tax rates prior to the 2014 tax year.

CARRIED

DELEGATION:

4. a) FASD Society

Wanda Belland and Carrie Demkiw made a presentation to Council regarding the Supported Independent Living Program in the Mackenzie Region.

MOTION 13-04-274

MOVED by Councillor Flett

That a letter of support be provided to the Northwest Region FASD Society for their Supported Independent Living Program in the Mackenzie Region.

CARRIED

DELEGATION:

4. b) Wilde & Company (Audited Financial Statement)

Kyle Brodnarchuk, CA, Wilde & Company Chartered Accountants presented the 2012 Audited Financial Statements via teleconference.

**CORPORATE
SERVICES:**

12. c) 2012 Audited Financial Statements

MOTION 13-04-275

MOVED by Councillor Bateman

That the 2012 Audited Financial Statements and 2012 Financial Information Report be approved as presented.

CARRIED

Reeve Neufeld recessed the meeting at 2:03 p.m. and reconvened the meeting at 2:14 p.m.

DELEGATION:

4. c) ColasCanada Inc (Dust Control)

Presentation by Jeri Romaniuk, ColasCanada Inc., and Jason Panter, ACP Applied Products, regarding an alternate dust control product.

MOTION 13-04-276

MOVED by Councillor Wardley

That administration investigate and bring back options for utilizing the ACP product as a dust control option.

CARRIED

Reeve Neufeld recessed the meeting at 2:56 p.m. and reconvened the meeting at 3:07 p.m.

DELEGATION:

4. d) Mackenzie Housing Management Board

Barb Spurgeon, CAO of the Mackenzie Housing Management Board, appeared before Council.

15. a) Legal – Seniors Housing

MOTION 13-04-277

MOVED by Councillor Flett

That Council move in-camera at 3:09 p.m.

CARRIED

MOTION 13-04-278

MOVED by Councillor Wardley

That Council move out of camera at 3:58 p.m.

CARRIED

MOTION 13-04-279

MOVED by Councillor Derksen

That the Mackenzie Housing Management Board update be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 3:59 p.m. and reconvened the meeting at 4:08 p.m.

DELEGATION:

4. e) Scheffer Andrew (Area Structure Plans)

Ben Petch, Senior Planner with Scheffer Andrew presented the draft Area Structure Plans.

**PLANNING &
DEVELOPMENT:**

11. a) Area Structure Plans

MOTION 13-04-280

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 894-13 being the Fort

Vermilion Area Structure Plan.

CARRIED

MOTION 13-04-281

MOVED by Councillor Derksen

That first reading be given to Bylaw 895-13 being the La Crete Area Structure Plan.

CARRIED

MOTION 13-04-282

MOVED by Councillor Jorgensen

That first reading be given to Bylaw 896-13 being the Zama Area Structure Plan.

CARRIED

MOTION 13-04-283

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 897-13 being the Connector Industrial Area Structure Plan.

CARRIED

MOTION 13-04-284

MOVED by Councillor Flett

That first reading be given to Bylaw 898-13 being the Fort Vermilion Industrial Area Structure Plan.

CARRIED

MOTION 13-04-285

MOVED by Councillor Jorgensen

That first reading be given to Bylaw 899-13 being the Footner Lake Industrial Area Structure Plan.

CARRIED

MOTION 13-04-286

MOVED by Councillor D. Driedger

That first reading be given to Bylaw 900-13 being the Mackenzie Highway Industrial Area Structure Plan.

CARRIED

MOTION 13-04-287

MOVED by Deputy Reeve Sarapuk

That administration proceed with holding public open houses for the Area Structure Plans in each of the communities, during the dates of May 21 – 24, 2013.

CARRIED

MOTION 13-04-288

MOVED by Councillor Jorgensen

That the Area Structure Plan open houses be held as follows:

- May 21 – Zama
- May 22 – La Crete
- May 23 – High Level
- May 24 – Fort Vermilion

CARRIED

ADMINISTRATION:

13. a) Bylaw 888-13 Bylaw Enforcement Officer

MOTION 13-04-289

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 888-13 being the Bylaw Enforcement Officer bylaw for Mackenzie County.

CARRIED

13. b) Modified Voting Procedure

MOTION 13-04-290

MOVED by Councillor Wardley

That the Local Authorities Election Act permits the operation of only one voting station for each voting subdivision, Mackenzie County hereby applies to Municipal Affairs for an Order authorizing the Council of Mackenzie County to pass a bylaw permitting the returning officer to designate more than one voting station in a subdivision and that the Order be without an expiry date.

CARRIED

13. c) Bylaw 891-13 Elections Bylaw

MOTION 13-04-291

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 891-13 being an Election

Bylaw for Mackenzie County.

CARRIED

13. d) Policy FIN018 Local Improvement Tax Application

MOTION 13-04-292
Requires 2/3

MOVED by Councillor Wardley

That Policy FIN018 Local Improvement Tax Application Policy be amended as presented.

CARRIED

MOTION 13-04-293

MOVED by Councillor Jorgensen

That the La Crete 101st Street and 103rd Avenue 2013 Reconstruction project be exempt from local improvement charges for street light upgrades.

CARRIED

13. e) Policy ADM050 Council/Administration Protocol

MOTION 13-04-294

MOVED by Deputy Reeve Sarapuk

That Policy ADM050 Council/Administration Protocol be approved as amended.

CARRIED

**13. f) Tri County Meeting – Future Road Networks
(Mackenzie County, Northern Sunrise – MD of Opportunity)**

MOTION 13-04-295

MOVED by Councillor J. Driedger

That Council confirms attendance for the Tri-County meeting on May 13, 2013 with Northern Sunrise County and the Municipal District of Opportunity and that the draft agenda be approved as presented.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 13-04-296

MOVED by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 13-04-297

MOVED by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:46 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 13-04-298

MOVED by Councillor Jorgensen

That Council move out of camera at 6:14 p.m.

CARRIED

15. a) Legal – Regional Collaborative Governance

MOTION 13-04-299

MOVED by Deputy Reeve Sarapuk

That the regional collaborative governance update be received for information.

CARRIED

15. b) Labour

15. c) Land – Treeosco Inc. (Mustus Energy)

MOTION 13-04-300

MOVED by Councillor Wardley

That administration continue to negotiate with Treeosco Inc. (Mustus Energy) as discussed.

CARRIED

**NEXT MEETING
DATE:**

16. a) Regular Council Meeting
Tuesday, May 7, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

17. a) Adjournment

MOTION 13-04-301

MOVED by Councillor Bateman

That the council meeting be adjourned at 6:16 p.m.

CARRIED

These minutes were approved by Council on May 7, 2013.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

